

# We are really looking forward to welcoming you to our library here in Greystones



# To help you plan your first visit, here are a few things you need to know: What should I bring?

For Adults: Please bring some photo ID and proof of your address, such as a bill or official letter. For Kids, bring an adult with a library card (if the adult needs to join too, see above)

You can also register to join online before you arrive. Go to this link: <u>https://lgma.iii.com/selfreg</u> and complete the details. When you come to the library bring the account number and we will give you your library card. You can borrow on your first visit so be sure to bring your **library bag**.



#### What else do I need to know?

- You can borrow up to 12 items, including books
- You can keep your borrowed books for up to three weeks and can renew them twice if no one else is waiting for them. You can do this online or bring them in to the library.

#### **Visiting Greystones Library**

We are located on Church Road, the Main Street of Greystones, very close to Greystones Dart Station. You can also catch the 84 Bus, the 184a, 184, 84a and 84x, buses which stop outside the Dart station. Greystones has wide footpaths so it is very safe to walk down towards the library holding hands or pushing a buggy.

There is street parking outside and on the other side of Burnaby Park but you need to pay and be careful, our parking inspector is very active! For free parking head down to the Park and Ride Carpark behind Southbeach playground. Again there is a nice wide footpath back to us.



When you arrive at the library, you will come in the front door to a vestibule with 2 doorways. We operate a one way system so please enter on the left door. If the door is closed (it gets cold) and you need assistance, use the right side where there is an automatic button.



For safety reasons we ask you to follow the one way system and wear a mask. Please also use the hand sanitiser on the wall, or on the table on the way in.

### Then it's time to go find a book!



We have books for everyone, from Board books to Story books and a big selection of Early Readers. This is where you will find your favourite TV character, in a book!



In our junior section you will also find our sensory area.

You can also come up to the desk and borrow one of the Sensory kits for a while. Enjoy the quiet and calm while you play with some toys, then return them to the front desk for next time.



## **Children's Audio Books and DVDs**



If you prefer to watch and listen we have a good selection of children's audio books for that next long drive. We even have some great kid's films on DVD.

## Junior Non Fiction, Reference, Irish and Bilingual books



If you are researching a particular topic or just have a particular interest that you would like to learn more about, this is where you will find our books full of facts. We also have a much larger Reference section upstairs which includes a full set of encyclopaedias you can use in the study area.

## Junior Fiction and Junior Graphic Novels.



If you like a longer read you will find some great writers of junior fiction here.

## YA fiction and YA Graphic Novels



And over on the big shelves we have our Young Adults section.

#### **Adult Fiction and Science Fiction**



These big shelves have all the Adult Fiction sorted by Author from A-Z. We also have a section for Science Fiction.

#### New Fiction and Quick reads



In front of the main desk you will also find our weekly choice of new releases and a shelf of quick reads. Be sure to ask for help with a recommendation if you can't decide. If we know what books you already like, we can suggest others. The quick reads include books to help with dyslexia and to improve your reading skills generally. They can also make a nice change from looking at your phone!

### **Non Fiction and Special Subjects**



On the other side of the library we have our non-fiction books. If you like learning something new, we have also picked out some new books for you to check out. This is also where you will find books to help you acquire new skills like Gardening, DIY or preparing a seasonal feast. Again, if there is a particular topic you are interested in, please ask and we will help you find the right book. If we don't have it, we can order it in.

## **Reference and Periodicals**



Our reference section is located upstairs inside the quiet study space. This is where you find all our dictionaries and a full set of encyclopaedia. You will also find our newspapers and magazines in the quiet area beside the Reference shelves. There is a lift to this floor with automatic door access.

#### Quiet Study area and La Touche meeting space



The Quiet study area is reserved for working quietly on your own. You can bring your own laptop or tablet and log in to our free wifi using your library card. To book a space please phone ahead or come to the desk to book when you arrive. We need to keep an eye on numbers to keep everyone safe.

Just outside this you will find our comfortable La Touche Meeting Space where you are welcome to chat and collaborate with someone else. Please let us know at the desk before taking a seat.



#### **Desktop Computers for Public Use**

We also have 6 desk top computers that can be used by the public, To book a space please phone ahead or come to the desk to book when you arrive. You can use them for 50 minutes at a time or longer if there is no one waiting. Under 12s need to be supervised by a parent or guardian.

#### Printer, Scanner and Copier



1. Photocopying can be done in the library. It costs 20c for black and white and 60c for colour. You can only pay with a debit or credit card . The machine does not accept cash. To photocopy just put the page writing side down in the printer, press "make copies" on the screen and follow instructions.

2. Printing is available in the library. You can send your printing from the computers upstairs to the printer. You can also send your printing from your email address when you are home or in the library. You send your printing to greystonesa4bw@printspots.com and when you go to the machine you tap the screen "Release my print job" and follow the instructions.

3. There is a scanner machine located upstairs in the computer section. Instructions for use are on the scanner.

4. We also have a 'Microfiche Reader' which can be used to project and magnify images stored on film. Greystones library has past editions of the "Wicklow Newsletter" and "Bray People" newspapers going back as far as 1858. Ask at the front desk if you wish to view a particular newspaper edition.



We have 6 Samsung tablets that you can borrow to use in the library. Access by scanning your library card or enter the car and number and PIN. You can then use them for 2 hours in the library.

#### Self Scan to return or borrow



As you enter the library you will see one of several self scan machines. You can scan in returns, reissue to keep something longer or use it to borrow your next books. Instructions are on the machine and there is box underneath for returns.

#### However, we are always Happy to help in person!

Just come up to the desk and we will return your books and check your new ones out. We can also help you look up anything your couldn't find and if we don't have it, order it in for next time!



## **Other Library resources online** TTRS Free Course for students

Touch, Type, Read, Spell is a free course available to individual patrons or a group of patrons who wish to do the course. It is self directive and you go at your own pace.

You have to sign up at the library and the librarian will assign you a class username and give you information.

#### Find My Past Resource free in library.

Find my Past website is available to use on the public computers with your library card.

You can access family records through the 'Search our records' option on the welcome page..or you can search all the Irish records by clicking on the 'Search Family Records' option on the bottom left of the page and choosing 'Ireland' from the drop down menu.

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## **Other attractions in Greystones:**

If you like trains Greystones library is right in front of the Dart electric train line.

Across the road in Burnaby Park there is our new Sensory Garden built by our local Autism group, the Triple A.

There is also an amazing adventure playground with accessible equipment just up the road at the entrance to Southbeach.

We look forward to seeing you soon! Going to the library is fun!





